Further Notes on the Code of Academic Integrity

The College's understanding and expectations in regard to issues of academic honesty are fully articulated in the *Code of Academic Integrity* as published in the **Scot's Key** and form an essential part of the implicit contract between the student and the College. The Code provides a framework at Wooster to help students develop their own personal integrity.

While you are a student at this college, you will be treated as adults. You are expected to know and abide by the rules of the institution as described in the **Scot's Key** and The **Handbook of Selected College Policies** (http://www.wooster.edu/home/Academic_Policies.php). Particular attention should be directed to the appropriate use of materials available on-line through the Internet. It is important that you read and understand the ethical use of information (http://www3.wooster.edu/library/services/instruction/ethics/avoid.php). Whether intentional or not, improper use of materials can be considered a violation of academic honesty.

Cheating in any of your academic work is a serious breach of the Code of Academic Integrity and is grounds for an F for the entire course. Such violations include turning in another person's work as your own, copying or paraphrasing from any source without proper citation, going beyond what is allowed in a group project, fabricating excuses and lying in connection with your academic work. You will be held responsible for your actions. If you are unsure as to what is permissible, always consult your course instructor.

ALLOWED

1) **Homework Problems**
   a) working <u>together</u> in a study group
   b) hints for solution of problem—what is plan of attack, what is key principle
   c) obtaining the solution from another text
   d) talking with the professor

2) **Lab Reports**
   a) taking data; agreeing on procedure and analysis of experimental data; discussing sources of error, suggestions for improvements; compare final results
   b) discuss general features of graded reports
   c) discussing procedures or electrical/optical connections in the lab with other students doing an experiment
   d) talking with the professor

3) **Tests**
   a) sharing a calculator (provided it is turned off)
   b) praying (silently)
   c) talking with the professor

DISALLOWED (Penalty is F in course or zero on assignment for all students involved)

1)   *Homework*
                a) <u>copying</u> any part of the solution to a problem from another student or from any
                     web source
                b) telling another student the complete step-by-step solution of a problem that is
                     <u>to be graded</u> (or showing on the blackboard or a piece of paper, etc.)
                c) obtaining the solution from another student's notes or any unpublished source
                d) **copying solved problems from the blackboard the day the assignment is
                     due and turning them in as your own**

2)   *Labs*
                a) Showing another student a graded lab report (exception - if the other student is
                     your lab partner or a student who has already done that experiment for a grade)
                b) copying any part of an "old" student's lab report (or a "new" student's)
                c) copying or taking ideas/suggestions from another source <u>without</u> reference
                d) mimicking (allowing or doing) your lab partner's calculations, analysis or
                     conclusions—you <u>must</u> do your own work on these

3)   *Tests*
                a) looking at another student's test before both have received a <u>final</u> grade; this
                     means not only while taking the test but also during any period when test
                     corrections are allowed (penalty is F in the course)
                b) discussing a test or any problem on one with a student unless both have had
                     their tests <u>graded</u> for the <u>final</u> time
                c) sending codes; using "crib" sheets (paper with equations); or talking, hand
                     signals or whispering during an exam; writing equations on desk, calculator,
                     arm, hand, watch, ...
                d) bringing a calculator programmed with equations unless a sheet of equations
                     is allowed for everyone
                e) using any sort of electronic communication device (phone, pda, blackberry,
                     etc.)

IF YOU ARE NOT SURE—ASK!!!